

# REQUEST FOR EXPRESSION OF INTEREST

Country: **Republic of Tajikistan**

Project name: **“Tajikistan Preparedness and Resilience to Disasters Project”(PREPARED)**

Project number: **P177779**

Grant №. **D 9780-Tj**

Implementation agency: **Ministry of Transport of the Republic of Tajikistan(MoT RT)**

The International Development Association (IDA) of the World Bank Group has provided a Grant to the Government of the Republic of Tajikistan to assist in financing the "Preparedness and Resilience to Disasters in Tajikistan" project.

The objective of this assignment is to meet urgent needs through more sustainable reconstruction of highways affected by floods and mudslides in May-July 2021. It is also envisaged that the proposed project will continue its efforts aimed at creating the foundation for the long-term program of the Government of RT to increase resilience to climate events and disasters, launched within the framework of the “Strengthening Critical Infrastructure against Natural Hazards” project (SCINHP), and the project proceeds from the high need for further support in general in the field of urban development, adaptation to climate change, reconstruction of critical infrastructure in the country and ensuring its resistance to natural hazards.

The Ministry of Transport of the Republic of Tajikistan (hereinafter MoT RT) with the assistance of the Project Implementation Group (hereinafter PIG) will be responsible for the implementation of Component 1 (**Building Road Resilience**) of the PREPARED project. The objectives of Component 1 include Subcomponent 1.1 Rehabilitation of roads damaged by the 2021 floods and Subcomponent 1.2. Protection and reinforcement of priority roads will aim to ensure that critical infrastructure is resilient to natural disasters.

The MoT RT intends to hire a number of specialists to assist the Project Implementation Group under the Ministry of Transport in the implementation of the PREPARED Project, namely:

- 1. Financial Specialist**
- 2. Translator**
- 3. Office-Manager**

The MoT RT hereby invites highly qualified specialists with the experience to takepart in the bid.

## **I. Qualification requirements for candidates are as follow:**

### **1.Financial Specialist**

- Higher education in finance, accounting, economics, business or a similar relevant discipline;
- At least 3 (three) years of professional experience in Financial Management/ Accounting or a relevant field and at least 1 (one) year of experience in projects that are financed by international donors i.e., WB, ADB, EBRD, or a relevant international institution;
- Knowledge and understanding of financial procedures of the GoT, World Bank and other international financial institutions is required;
- Comprehensive knowledge of 1C: Enterprise software is required;
- An experience in accordance with international standards and requirements of international financial organizations and preparing the financial documents are required;
- Excellent financial forecasting skills;
- Good knowledge of Tajik and Russian languages (oral and written) and the knowledge of

English language will be an advantage;

## **2.Specialist-Translator**

- Have excellent spoken and written skills in Tajik, English and Russian languages.
- General work experience as translator and interpreter no less than 5 years;
- Work experience as a translator/interpreter in international organizations and/or organizations financed by international donors no less than 3 years;
- Professional skills in making specific translations concerning road construction area are preferable;
- Unregulated working day (as required)
- Energetic, patient able to overcome difficulties, creative and analytical thinking
- Excellent PC skills;

## **3.Office-manager**

- General work experience as an office-manager and/or translator and/or interpreter not less than 5 years.
- Work experience as an office-manager and/or translator in projects financed by international donors not less than 3 years.
- Good knowledge of Tajik and Russian languages.
- Excellent knowledge of English language is mandatory.
- Good PC skills.

## **II. Interested candidates have to submit the following documents to take part in the bid.**

- Personal statement addressed to the head of the PIG;
- Biography (CV) with detailed experience and competence related to the task;
- Copies of educational documents;
- Copy of passport and TIN);
- Copy of the work book;
- References, if available;

**More detailed information and terms of reference can be obtained at the following link:**

1. Financial Specialist: <https://cloud.mail.ru/public/U1TN/9wZZMKu98>
2. Translator: <https://cloud.mail.ru/public/adc6/vN5gHqzo7>
3. Office-Manager: <https://cloud.mail.ru/public/FpGz/9Fk7JPGTW>

## **III. Task Duration**

It is expected that the Assignment will last through March 31, 2027.

Interested consultants may obtain further information at the address below during office hours 08:00 to 17:00 hours.

## **IV. Expressions of interest must be delivered to the address below by July 21, 2023.**

Mr. Farrukh Nematzoda,  
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